



Republic of the Philippines
Department of Health
Zamboanga City Medical Center
Zamboanga City



**INVITATION TO BID
FOR CONSIGNMENT OFFERS**

The Zamboanga City Medical Center (ZCMC), through Consignment Management Committee, invites suppliers/manufacturers/distributors/contractors to submit proposal for the hereunder project/s:

Lot #	Name of Projects
Lot 1	Supply and Delivery Drugs and Medicines
Lot 2	Supply and Delivery of Medical and Surgical Supplies

Interested consignors must submit their Consignment Proposal on or before June 3, 2019, 10:00am at the office of the Medical Center Chief II, Administration Building. Any documents submitted beyond this date shall not be considered.

The Consignment shall be opened only to those who have been duly registered with the Zamboanga City Medical Center – Procurement Section on or before May 28, 2019.

The Proposal shall consist of the following (arranged, properly tabbed in green folder/envelope):

1. Letter of Intent addressed to the undersigned.
2. Registration Certificate from ZCMC, or, subject to evaluation by the Committee, Certificate of PhilGEPS Registration (Platinum Membership)
3. List of Products offered for Consignment with valid certificates of Product Registration from the Food and Drug Administration (FDA)
4. Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last six (6) months from date of submission of Proposal
5. Statement the bidder's single largest completed contract similar to the contract to be bid, within the last six (6) months from date of submission of Proposal
6. Sworn statement that the signatory is the duly authorized representative of consignor and granted full power and authority to do, execute and perform any and all acts necessary and / or to represent the company, with the duly notarized Secretary's Certificate attesting to such fact, if the prospective consignor is a corporation, partnership, cooperative, or joint venture; or a Special Power of Attorney, if the consignor is a sole proprietor.
7. Sworn statement that the authorized signatory/representative shall not be replaced except for justifiable reason, such as, illness, death, or resignation provided it is duly supported by relevant certificates and authorization certificate of the replacement.

Goods offered for consignment shall be subject to the evaluation and recommendation by the consignment Management Committee.

Only Drugs and Medicines covered by the latest edition of the Philippine National Formulary (PNF) shall be accepted for Consignment.

The Contract Duration shall be up to December 31, 2019.

The price of Goods offered for Consignment shall in no case be higher than the Philippine Drug Price Reference Index (DPRI), in case of Drugs and Medicines, or the prevailing market price, in case of Medical and Surgical Supplies.

Any request for clarification must be addressed and submitted to the Medical Center Chief II.

Handwritten signature